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AL-ILM

(July -December 2019) Vol. 3 Issue :2

Multilingual Research Journal for Islamic Studies

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‘AL-ILM’ Editorial Policy

AL-ILM is a research journal purely based on Islamic Sciences and Arts, which has central importance in the world of knowledge and research. Editorial policy regarding articles to be published in the journal is as under:

- **AL-ILM** Articles should be within the scope of journal and should be relevant to the field of Islamic Studies such as ‘Uloom Al-Quran, Uloom Al-Hadith, Usool Al-Fiqh, Comparative Religious, Ilm Al-Kalam and Sufism, Philosophy, Science, Literature, Economics, Sociology, Political, Cultural, Arabic language & Literature etc. Similarly, Biography of Muslims Personalities and critical discussion on Islamic books.
- **Articles once sent to AL-ILM** shall not be return in any case whether published or not.
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- All research articles published in **AL-ILM** express the viewpints of the respective authors. So every article is the sole responsibility of the writer whilst Editorial Committee and GCWUS has no responsibility in this regard.
- **AL-ILM** strictly follows the criteria/guidelines devised by HEC for publication process and review.
- One copy of **AL-ILM** (Research journal) would be given to each Author.

AL-ILM Rules & Regulations for publishing and Article

"AL-ILM" is a multilingual (Arabic, Urdu, English) Bi-Annual Research Journal of the Institute of Arabic & Islamic Studies, Govt. College Women University, Sialkot. This journal publishes the innovative and creative research articles related to different aspects of Islam. However, the Socio-Religious Papers related to Contemporary issues of the Muslim World will be highly apricated.

Manuscript Submission

Submit two copies of the manuscript along with a soft copy (CD) to the Editor. Manuscripts should not be submitted via Fax; e-mail may be used to transmit papers. To facilitate academic review and production, authors must provide their complete name, address, phone number(s), current position/title, and name(s) of universities on the title page.

Manuscripts will be considered for publication only if they have not been published previously and are not under consideration for publication elsewhere.

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Format Requirements

A. General Requirements:

Unsolicited Manuscripts must be written in English/Urdu/Arabic. Type the manuscript on white bond paper, 8-1/2×11 inches (21.6×27 cm or A4 size paper) with margins of at least 1.5 inches (4cm). Type on one side of the paper only double spacing every page. Begin each of the following section on separate page and in the following order: Title page, Abstract,

Introduction, Results, Discussion, and References. Number the pages of the research paper consecutively, beginning from the title page. Type the page number in the upper right-hand corner of each page in English, and in the upper left-hand corner of each page in Urdu and Arabic.

Articles must be submitted in MS Word, (For Urdu Article Jameel Noori Nasta'leeq, For Arabic Muhammadi Qura'n, Font Size 14 and for English in Times New Roman, Font Size 12). The numbers of the pages must be between 10 to 15.

B. Abstracts:

Provide an abstract the paper on a separate page which must not consist more than 150 words. This abstract should consist of labeled background, Methods, Results and Conclusion, briefly describing respectively, the problem, mode of its study, results, conclusion and suggestions.

C. Introduction:

State the primary information of the topic and rationalize its study.

D. Key Words:

Include the Key Words relating to the article subject.

E. Results:

Provide the results of study in logical sequence in the text.

F. Discussion:

Emphasize the new and important aspects of the study and describe its conclusions. Link the conclusions with the goals of the study and avoid the conclusions not completely supported with valid references.

G. References:

- The Article should meet the research standards.
- Text and references must follow the format outlined in the ***Chicago Manual of Style*** i.e.:

1.Bukhari, Abu Abdullah , Muhammad Bin Ismaeel, Al Jama'e Sahih, chapter: Al salah , Sub Chapter : Salah tul Jummah, Hadees No: 370, Dehli karkhana, Tijarat kutub , 1938.

2. References should be at the end of the article (Endnote)

All footnotes citing books must contain the complete title, name of the author(s), place of publication, publishing company, and date. All foreign words must be underlined and transliterated. IAIS reserves the right to change the transliteration of all historical names, titles, and non-English terminology to bring conformity with its own style

H. Book Review:

For book review three copies of the book are required.
Critical views will be appreciated and welcomed with open arms.

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TRANSLITERATION TABLE

Urdu				Arabic				Urdu Digraphs	
ا	a	ص	ṣ	ا	a	ف	f	بھ	bh
ب	b	ض	ż	ب	b	ق	q	پھ	ph
پ	p	ط	ṭ	ت	t	ك	k	تھ	th
ت	t	ظ	ẓ	ث	th	ل	l	ٹھ	th
ٹ	ṯ	ع	‘	ج	J	م	m	جھ	jh
ث	th	ع	gh	ح	ḥ	ن	n	چھ	ch
ج	J	ف	f	خ	kh	و	w	دھ	dh
چ	ch	ق	q	د	d	ه	h	ڈھ	ḍh
ح	ḥ	ک	k	ذ	dh	ء	’	ڑھ	ṛh
خ	kh	گ	g	ر	r	ي	y	کھ	kh
د	d	ل	l	ز	z			گھ	gh
ڈ	ḍ	م	m	س	s				
ذ	dh	ن	n	ش	sh				
ر	r	ں	ṉ	ص	ṣ				
ڑ	ṛ	و	v	ض	ḍ				
ز	z	ہ	h	ط	ṭ				
ژ	ẓ	ء	’	ظ	ẓ				
س	s	ي	y	ع	‘				
ش	sh	ے	y	غ	gh				

Short Vowels (AR-UR)		Long Vowels (AR-UR)		Diphthongs			
				Arabic		Urdu	
ـَ	a	ـَ ی/ ىٰ	á	ـَ وْ	Aw	ـَو	au
ـِ	i	آ / ـَ ا	ā	ـَ يْ	Ay	ـَئ/ـے	ai
ـُ	u	ـِ ی	ī	ـِ يْ	Ayy		
		ـُ و	ū	ـِ يْ	Iyy		
		ـُ ؤ	ō (ur)	ـُ وْ	uww		
		ـِ ے	ē (ur)				

- Letter (ء) is not transliterated when at the beginning.
- Article (ال) is transliterated as (al-), and as ('l) in construct form, whether followed by a moon or a sun letter.
- (ـــة) is transliterated as (ah) in pause form and as (at) in construct form.
- (و) as an Urdu conjunction is transliterated as (o).